

# **VIRGINIA RETIRED TEACHERS ASSOCIATION**

## **MOST ACTIVE MEMBER GUIDELINES**

**Revised January 2018**

**The award for the MOST ACTIVE MEMBER is presented annually at the Fall Meeting of the VRTA. Each Local, District and the State RTA may nominate one candidate to receive this award. The nominee for this award should focus on the nominee's activities in the local, district, and state RTA and community participation activities with emphasis on present activities.**

**All nominations should follow the guidelines listed below.**

**Supply responses to each item as it relates to the individual. Criteria that does not apply should be stated as NOT APPLICABLE. Use the outline form.**

### **A. PERSONAL DATA**

**Name**

**Address**

### **B. TEACHING AND/OR ADMINISTRATIVE EXPERIENCE (last ten years of experience)**

**Number of years of professional experience**

**Places taught**

**Teaching levels and/or administrative experience**

**Honors and/or awards relative to educational career.**

### **C. PRESENT PROFESSIONAL MEMBERSHIPS**

**NRTA, VRTA, District RTA, and/or Local RTA**

**Other organizations such as VEA Retired, NEA Retired, Professional organizations**

**Other participation activities, such as:**

**A. Committee memberships**

**B. Attendance at meetings**

**C. Responsibilities accepted**

### **D. COMMUNITY SERVICES**

**Organizations and services rendered**

**Service on local boards such as BOARD OF EDUCATION, etc.**

**Volunteer activities**

**Church activities**

**Other as appropriate**

### **E. OTHER DATA THAN ENHANCES THE NOMINEE'S STATUS**

**A narrative may be used to explain.**

**F. DUTIES OF PERSON(S) SUBMITTING NOMINATION**

**Submit three (3) copies of the complete nomination to: Chairman Miss Patricia Holland, [230 Carriage Run Ct. Apt. A. Emporia, VA 26847](#), Community Services Most Active Member by August 1. Three copies are needed so each member of the committee will have a copy to examine since the committee members are from different parts of the state.**

**The nomination will be printed on plain white paper on one side only.**

**Attach at least three (3) letters of recommendation to each copy of the nominations from persons who have personal knowledge of the nominee's worthiness to receive the honor.**

**G. NOMINATION REVIEWS AND AWARD**

**The Community Services Most Active Review Committee will rate the nomination on a scale of 1 to 10 with 1 being the lowest rank and 10 being the highest rank. The summation of the individual rankings will be used to determine the award winner.**

**The decision of the review committee will be final.**

**Any questions concerning the guidelines should be submitted to VRTA Most Active Committee Member Chair Patricia Holland, [230 Carriage Run Ct. Apt. A, Emporia, VA 26847](#), Phone number [434-348-9316](#).**

**All participating nominees are asked to be present at the VRTA Fall Meeting on Tuesday morning. This is when the award will be presented.**

**Most Active Member Committee:**

**Patricia Holland, Chair**

**Jean Marrow**

**Reba Evans**