

# VRTA COMMUNITY SERVICE VOLUNTEER HOURS

**Individual members:** Keep a record of volunteer hours and activities on a calendar or chart. Choose whatever method works best for you, but record your hours regularly. Complete the ***VRTA Community Service Report Form for Individual Members***, located at VRTA.org, and submit it to your unit's community Service chair when called for in the spring.

**Unit chairs:** The unit report labeled ***VRTA Unit Community Service Cover Sheet***, located at VRTA. Org, should be completed and should be accompanied by a 200 word summary or listing of community services that the unit members have provided. This report may qualify your unit for VRTA recognition, but not NRTA recognition.

**Examples of VOLUNTEER activities include, but are not limited to:**

EDUCATION: teacher's assistant, setting up school programs such as a reading program

CHURCH: choir, pianist/organist, Sunday School teacher, Bible Study, church maintenance, committee member

HEALTH: hospital, nursing home or Hospice volunteer, blood donor, blood drive, patient sitting

ORGANIZATIONS: Ruritans, fire department, rescue squad, ladies' auxiliaries, Rotary, Relay for Life

COMMUNITY: Transporting neighbor to doctor, running errands for a neighbor, preparing food for others, visiting the elderly or infirmed, organizing or working at a benefit

OTHER: Many and varied VOLUNTEER hours not listed above

# VRTA WITH OUR YOUTH VOLUNTEER HOURS

**Individual members:** Keep a record of volunteer hours spent working with youth, the number of youth involved and the activities. Record the information on a calendar or chart. Send the information to your local unit's With Our Youth or Community Service Chair as soon after March 31 as possible.

**Unit chairs:** The unit report labeled ***VRTA With Our Youth Cover Sheet***, located at VRTA. Org, should be completed and should be accompanied by a 200 word summary or listing of With Our Youth services that the unit members have provided. This report may qualify your unit for VRTA recognition, but not NRTA recognition. To qualify for NRTA recognition, an online report must be submitted to [https://www.aarp.org/about-aarp/nrta/info-04-2010/NRTA\\_Service\\_Initiatives.html](https://www.aarp.org/about-aarp/nrta/info-04-2010/NRTA_Service_Initiatives.html)