

VRTA SPRING DELEGATE ASSEMBLY

SUNDAY, APR. 22, 2018
EXECUTIVE COMMITTEE
MEETS IN "BOARD ROOM"
7:00-9:00 PM

APRIL 23-24, 2018
DoubleTree
Richmond-Midlothian

MONDAY, APR. 23, 2018
BOARD OF DIRECTORS
MEET IN "ANNA ROOM"
9:00-11:30 AM

Note: Registration fees are per person. Each person attending the conference should fill out a registration form.

- 1. Registration:** Send a completed registration form and check for **\$60.00**, payable to VRTA, to Leigh McKay, 3025 McVitty Forest Dr., #209, Roanoke, VA 24018, postmarked by **Tuesday, April 10, 2018**.

The registration fee includes the organizational costs of the conference as well as the Monday Luncheon at 12:00 noon. Please indicate your choice of entrée for the luncheon.

- Tuscan Grilled Chicken Breast (Italian Herb Crusted Chicken, Seasonal Vegetables, Oven Roasted Potatoes)
- Grilled Prime Rib of Beef (Seasonal Vegetables, Mashed Potatoes)
- Gluten Free—Grilled Salmon (Topped with a Tarragon Butter, Vegetable Medley, Roasted Potatoes)
- Vegetarian—Vegetarian Salisbury "Steak" (Made with Black Beans, Chickpeas, spinach and served with Seasoned Vegetables)

- 2. Room Registration:** Attendees make room reservations no later than **Friday, April 6, 2018** by contacting the Hilton at **1-800-222-Tree** or **804-379-3800**. Attendees request the Virginia Retired Teachers' Association rate of \$104.00/night plus state and local taxes. This rate is good for up to 4 people per room. Additionally, this room rate is good 3 days prior to our event and 3 days after our event.

3. Personal Information for Registration:

Name: _____ Phone: _____
Home Address: _____
Email Address: _____
District and Unit: _____

- 4. Are you a voting delegate? Yes _____ No _____**

5. Emergency Contact:

Name: _____ Phone: _____

- 6. Banner/Scrapbook Information:** District and local banners will be displayed in the banquet room at the convention. **Units and Districts are required to bring a stand to display their banner.** Scrapbooks will be displayed on a table near the registration table.

Note: All VRTA members are required to pay the registration fee. Those of you that have a travel companion that is not a VRTA member, can invite your companion to attend the luncheon by paying an additional \$30.00 to cover the cost of their meal and service fees. Add the cost to the registration and indicate their meal choice as well as yours.

